

JUSTICE ADMINISTRATION RESEARCH ASSOCIATION

Statutes

I. GENERAL PROVISIONS

Article 1.

By decision of all those who have voluntarily joined these Statutes, an Association for the Study of the Administration of Justice, entitled JUSTICE ADMINISTRATION RESEARCH ASSOCIATION - the JAR-Association - (in the text below: Association) is founded.

Article 2.

The Association operates as an autonomous scientific and professional organisation under its Statutes.

Article 3.

3.1. By general rule, the headquarters of the Association is where the Secretary General resides.

3.2. The Governing Board of the Association may decide on its headquarters, including, if necessary, on changing the jurisdiction of the Association.

II. GOALS AND POWERS OF THE ASSOCIATION

Article 4.

The main goals of the Association are:

- to promote the development of studies on the administration of justice;
- to develop exchanges between judicial professionals and researchers specialised in the field of the administration of justice;
- to promote theoretical, practical, and comparative studies on the administration of justice;
- to promote the exchange of information and resources relevant to studies on the administration of justice;
- to promote training and education programmes on the administration of justice;
- to participate in expert missions on behalf of any international/European, national, or regional institution in the field of the administration of justice; and
- to disseminate studies, research, practices, and innovative policies in justice administration.

Article 5.

In achieving its goals, the Association may:

- organise congresses, scientific conferences, workshops, doctoral meetings, and other activities concerning the administration of justice;
- cooperate with transnational, national, and regional associations whose purpose is to study the administration of justice; it may sponsor events organised by these associations;

- encourage the establishment of national and regional associations for the study of the administration of justice;
- award prizes at the General Assembly meetings or other activities organised under its auspices;
- promote/support the publication of the conclusions and outputs of congresses, conferences, doctoral meetings, and other activities organised under its auspices;
- develop an official website and the use of other social networks as necessary for the achievement of the Association's goals; and
- engage in any other activity necessary for the accomplishment of the Association's goals.

Article 6.

The official language of the Association is English. Scientific events may also use other languages.

III. MEMBERSHIP OF THE ASSOCIATION

Article 7.

7.1. The members of the Association fall into the following categories: ordinary members (individual and institutional) and honorary members.

7.2. Membership of the Association is open to justice professionals, researchers specialised in the administration of justice, transnational, national, and regional associations specialised in the administration of justice, and scientific institutions active in the field of the administration of justice, who declare commitment to the goals of the Association and abide by the present Statutes and other rules of the Association.

7.3. The Governing Board may invite honorary members to join the Association. To be enrolled, the invited honorary members must abide by the present Statutes and other rules of the Association. Honorary members are exempt from membership fees and are not entitled to vote or to be elected to the Governing Board.

Article 8.

8.1. All applications for membership of the Association shall be examined by the General Secretariat in relation to the criteria in 7.2 above.

8.2. Decisions on membership are taken by the Governing Board.

8.3. An individual or institution whose membership is approved by the Governing Board becomes a member of the Association from the date on which their membership fee is paid. Membership is for a period of 12 months, renewable on payment of the annual membership fee. An individual or institution whose membership is not approved shall have any membership fee that they have paid refunded to them.

Article 9.

9.1. An individual or institution ceases to be a member of the organisation upon resignation, exclusion or upon expiry of their membership subscription.

9.2. The membership of an honorary member ceases upon resignation.

9.3. The Governing Board may exclude members who have violated the Statutes or other rules of the Association, after receiving a reasoned proposal from any member of the Board or from the General Secretariat.

9.4. No member shall be excluded from the Association without having had a reasonable opportunity to respond in writing to allegations made against her/him.

IV. BODIES OF THE ASSOCIATION

Article 10.

The bodies of the Association are:

- the General Assembly;
- the Governing Board;
- the President; and
- the General Secretariat.

Article 11.

11.1. The General Assembly of members is convened by the President once every two years. The Governing Board may call for extraordinary General Assembly meetings.

11.2. The General Assembly shall approve the following documents presented by the Governing Board:

- a) the report and the balance sheet of the activities carried out in the previous two years;
- b) the workplan and the budget to be carried out in the following two years;

and discusses and deliberates on any other topic related to the Association's goals.

11.3. The Secretary General organises the General Assembly meetings, including the timely public announcement (by publication on the Association's website) and individual information of members by email about the upcoming meeting (time and place/means of holding the meeting, the draft agenda, and the issues to be submitted to voting) at least 10 calendar days in advance.

11.4. Decisions of the General Assembly shall be adopted by a relative majority of the votes cast by those members present.

11.5. Institutional members have only one vote in the General Assembly.

Article 12.

12.1. The Governing Board is composed of a minimum of 3 and a maximum of 7 members of the Association elected by the members of the Association for a renewable term of three years, according to the Election Rules.

12.2. Honorary and institutional members cannot be elected to the Governing Board.

12.3. No member can serve continuously on the Governing Board for more than six years (two mandates).

12.4. If at any time the Governing Board's composition is less than the maximum of 7 members, the Governing Board may decide to conduct an election to fill any vacancies, according to the Election Rules.

12.5. The Governing Board is chaired by the President of the Association.

12.6. The Governing Board is responsible for:

- deliberating on the organisation of the activities of the Association;
- electing the President from among the members of the Governing Board, the Secretary General, and the Treasurer;
- determining applications for membership of the Association and inviting honorary members to the Association;
- giving directives for the organisation of the General Assembly meetings, of congresses, scientific conferences, workshops, doctoral meetings, and other activities concerning the administration of justice;
- taking steps to attract additional funding for the activities organised by the Association or for conducting research in the areas of interest of the Association;
- overseeing the financial management of the Association; and
- deciding on the prizes awarded on behalf of the Association.

12.7. The Governing Board has all the powers that are necessary to achieve the Association's goals and, in particular, has authority to:

- decide on entering contracts on behalf of the Association;
- decide on opening and managing bank accounts as required, and on performing functions associated with such accounts, as necessary;
- solicit and accept donations, grants, and bequests, and act as the trustee of money or other property vested in the Association;
- decide on employing staff and on hiring consultants or other professional assistance; and
- exercise other attributions which do not breach the present Statutes and the applicable law.

12.8. The Governing Board may delegate its powers to the President. Any decision, legal act or commitment taken or concluded by the President under such delegation will have to be ratified by the Governing Board at the earliest opportunity.

12.9. The Governing Board shall meet, in person or by audio/video link, at least every 6 months and when the President or any individual Board member requests a meeting.

12.10. The Governing Board's meeting is deliberative in the presence of at least 3 members, upon the condition that all members have been properly informed of the meeting and reasonable conditions have been created for their participation. Decisions shall be adopted by a relative majority of the votes cast. In the event of a tie, the President shall have the casting vote. Voting may take place by show of hands or electronic means, according to the decision of the President.

Article 13.

13.1. The President of the Association is elected by the Governing Board, from among members of the Governing Board, for a period of three years, and may be re-elected once. In case of an impossibility for the President to exercise her/his attributions for a period longer than 6 months, as confirmed by the Secretary General, the Governing Board shall elect a new President, or call for elections to the Governing Board.

13.2. The President shall:

- represent the Association;
- convene and chair the meetings of the Governing Board;

- report on the Association's work to the General Assembly; and
- perform other duties assigned to her/him by the Governing Board.

13.3. In case of an impossibility for the President to exercise her/his attributions, she or he may be replaced by the Secretary General of the Association for urgent matters, except for his or her voting rights in the Governing Board. Any decision, legal act or commitment taken or concluded by the Secretary General in the conditions of this paragraph will have to be ratified by the Governing Board at the earliest opportunity.

Article 14.

14.1. The General Secretariat is composed of the Secretary General and the Treasurer of the Association. The same person can combine these functions.

14.2. The Secretary General and the Treasurer of the Association shall be elected by the Governing Board for a term of three years renewable. Any member of the Association may apply by sending her/his curriculum vitae to the General Secretariat.

14.3. The Secretary General executes the decisions of the President and the Governing Board and is responsible for the current administration of the Association, under the supervision of the President and the Governing Board.

14.4. The Treasurer of the Association shall carry out the treasury work of the Association, in close collaboration with the Secretary General and under the supervision of the President and the Governing Board.

14.5. At the proposal of the Secretary General, the Secretary General and the Treasurer may be entitled to a pecuniary indemnity the amount of which will be established yearly by the Governing Board.

Article 15.

The Governing Board may set up *ad hoc* scientific committees and working groups from among the members of the Association.

V. FINANCES OF THE ASSOCIATION

Article 16.

16.1 The Association's patrimony and financial resources originate from the following sources:

- the membership fees, the amount of which is fixed by the Governing Board;
- administration fees and honoraria issued from grants and non-profit cooperation agreements;
- subsidies granted by various organisations and associations;
- the sale of the Association's publications or publications published under the aegis of the Association;
- donations (including donations from individual and institutional members); and
- any other legally acquired resources.

16.2 The Association's bodies bear liability for the financial management within the limits of their attributions and strictly limited to the applicable laws.

VI. FINAL PROVISIONS

Article 17.

17.1. These Statutes shall be applied as from ____ (the day of their adoption, acquired by a majority of votes at a General Assembly).

17.2. Amendments to the Statutes can be proposed by at least five members or by the Governing Board, and they shall be approved by the General Assembly.

Article 18.

These Statutes will be published on the Association's website.

Article 19.

19.1. The Association may be dissolved by the vote of three-quarters of its members.

19.2. In the event that the Association is dissolved, the available assets shall be paid to a non-government organisation or to a charity designated by the last Governing Board.

Approved by JAR-Association General Assembly 27 September 2024.

X., President

X., Secretary General